

# Telecommunications equipment request form

Use this form to provide the information we need when a telecommunications service provider is attaching or removing equipment on municipal poles. It should be submitted only by the municipality and should not be used for any other type of account request. A new account will be set-up in the name of the municipality for each new attachment. There is a standard charge of \$12.40 plus GST for new accounts. If requested, we will send the bill directly to the telecommunications service provider.

To avoid delays, please provide all requested information and submit the completed form by email attachment to [telecom.equipment@bchydro.com](mailto:telecom.equipment@bchydro.com).

| Third party telecom contact information |                                                                          |                       |  |
|-----------------------------------------|--------------------------------------------------------------------------|-----------------------|--|
| Type of request                         | <input type="checkbox"/> New attachment <input type="checkbox"/> Removal | Effective date        |  |
| Company name                            |                                                                          | Contact name          |  |
| Contact telephone number                |                                                                          | Contact email address |  |
| Billing address                         |                                                                          |                       |  |
|                                         |                                                                          |                       |  |
| City                                    | Province                                                                 | Postal code           |  |
|                                         |                                                                          |                       |  |

| Municipality or city account and contact information                                                                        |                          |                                  |  |
|-----------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------------|--|
| Name of municipality or city                                                                                                |                          | BC Hydro Business Partner number |  |
| Accounts payables department contact                                                                                        |                          |                                  |  |
| Contact name                                                                                                                | Contact telephone number | Contact email address            |  |
|                                                                                                                             |                          |                                  |  |
| Go paperless and receive your bill online? <input type="checkbox"/> Yes <input type="checkbox"/> No                         |                          |                                  |  |
| Send the bill directly to the telecommunications service provider? <input type="checkbox"/> Yes <input type="checkbox"/> No |                          |                                  |  |
| Engineering department contact                                                                                              |                          |                                  |  |
| Contact name                                                                                                                | Contact telephone number | Contact email address            |  |
|                                                                                                                             |                          |                                  |  |

| Equipment description                                                                                                         |  |
|-------------------------------------------------------------------------------------------------------------------------------|--|
| Equipment type                                                                                                                |  |
| Manufacturer                                                                                                                  |  |
| Model number                                                                                                                  |  |
| Voltage                                                                                                                       |  |
| Amps                                                                                                                          |  |
| Load in watts                                                                                                                 |  |
| Days and hours of operation (if other than 24/7)                                                                              |  |
| kWh per month                                                                                                                 |  |
| Location of equipment (if the same equipment is being installed in more than one location, continue on the back of this form) |  |
| Pole ID number                                                                                                                |  |
| Closest civic address or intersection location                                                                                |  |

In order to manage your BC Hydro account online, you will need to provide BC Hydro with some contact information (e.g. your name and your business email address, contact telephone number; details that may otherwise be located on a business card) along with the BC Hydro business account number. We consider the information associated with your business account to be non-personal information, regardless of business type (including limited companies, sole proprietorships and corporations).

BC Hydro offers these online facilities in furtherance of its mandate under the Hydro and Power Authority Act, the Clean Energy Act, and the BC Hydro Electric Tariff regulated by the BC Utilities Commission under the Utilities Commission Act. If you have questions about the collection of your personal information as described in this notice, please contact BC Hydro Customer Service at 1 800 BCHYDRO (1 800 224 9376).



